



## John H. Reddin Province Colorado District Assembly

SK Dave Davis District Master  
4630 S. Galapago St.  
Englewood, CO 80110

The Master of the Colorado District, Dave Davis, is honored to host an Exemplification of the Patriotic Degree on Saturday June 8, 2024, at All Souls Catholic Church, 4950 S Logan St., Englewood, CO 80113. Candidates who have achieved their Knighthood Degree and whose application has been approved by the Assembly are invited to be elevated to the Patriotic Degree. Families are welcome and encouraged to attend the Mass and Banquet. Mass will be held following the exemplification at All Souls Catholic Church. This Mass fulfills your Sunday obligation.

**Exemplification Location:** 4950 S Logan St., Englewood, CO 80113, - Gymnasium. Please park in the North Parking Lot next to the Gymnasium

### **SCHEDULE OF EVENTS (subject to change)**

Registration, Coffee, and Snacks	11:45 PM - 1:15 PM – Cafeteria
Candidates in Antechamber	1:40 PM - 2:10 PM
Ladies Entertainment	1:45 PM - 4:00 PM
Exemplification and knighting	2:15 PM - 4:00 PM - Cafeteria
Celebration of Mass	4:30 PM - 5:30 PM - Church
Reenactment of Knighting after Mass	5:30 PM - 6:00 PM - Church
Social	6:00 PM - 6:30 PM - Cafeteria
Banquet	6:30 PM - Cafeteria

**Banquet Location:** 4950 S Logan St., Englewood, CO 80113 - Cafeteria

Fourth Degree members are encouraged to attend. Sir Knights with the Fourth Degree uniform are asked to participate in the Honor Guard for the Exemplification and Mass.

Sponsors and Faithful Navigators should accompany their candidates. **Do not allow a candidate to attend the degree alone.** Candidates must have a current third-degree membership card in their possession as it will be checked. The celebration of Mass is an essential part of the degree. All candidates and families are encouraged to participate.

### **DRESS:**

Dress for candidates and 4<sup>th</sup> Degree members: Black or dark (blue or grey) business suit with black socks and black shoes, white dress shirt (no button-down collars or French cuffs) and tie. A black tuxedo is allowed but if worn, it must be worn with a white pleated tuxedo shirt with a lay-down collar, a black bow tie and cummerbund (**no vests**). We are honored to have active-duty Military personnel, Police and Fire Fighters and encourage them to wear their dress uniform.

### **REGISTRATION:**

#### **Fourth Degree Membership (Form 4)**

The Registrar must receive a completed **Form 4 Fourth Degree Membership Document** for each candidate. (An electronic Form 4 is available on <https://coloradokofc.org/Portals/colorado-kofc/cmadmin/Files/4th%20Degree/Form%204%20Fillable%20PDF.pdf?ver=drVezsNsXBYe5xoEMIZVTQ%3d%3d>)

**\*\*\*Important:** Be sure the Form 4 includes:

1. New member's membership number & signature
2. Proposer signature & membership number
3. Certification by Financial Secretary of the applicant's council
4. Faithful Navigator & Faithful Comptroller signature of Assembly he is joining.

**Do not** remove any pages from the Form 4 prior to the exemplification. The Registrar will return these completed pages to a representative of the Assembly at the completion of the exemplification. Please include the Registration form with the contact information when submitting the Form 4(s).

## **Registration Deadline**

Registration for candidates must be mailed to the Registrar no later than **May 24, 2024**. E-mail registrations must be submitted by **May 31, 2024**. Even though copies of checks and Form 4s have been submitted electronically, the hard copies must be presented at the time of registration and must include the registration form. Please make a separate check for each candidate being registered.

Faithful Navigators (or their designee) **MUST** pre-register all Candidates and send in payment, making note of any special needs required.

Registrations received after the deadline will be accommodated on a space available basis with every effort made to meet that accommodation.

To assist in the ease of registration, each Assembly submitting candidates should have a single point of contact for the Assembly regarding their candidates and associated paperwork. When submitting Form 4s and associated paperwork, please submit the contact person's name and contact information.

## **COSTS:**

### **Candidates**

**\$50.00** – fee for candidates attending **virtually for** All Souls Catholic Church exemplification, includes social baldric, lapel pin and Certificate. Fee must accompany completed **Form 4 Fourth Degree Membership Document, Registration Form** and be sent to registrar by date indicated. Those wanting to attend virtually must live more than an hour drive from where the live exemplification is taking place.

**\$70.00** – fee for candidates attending **live** at All Souls Catholic Church, includes social baldric, lapel pin, Certificate, and banquet ticket. Fee must accompany completed **Form 4 Fourth Degree Membership Document, Registration Form** and be sent to registrar by date indicated.

### **Late Fees**

A late fee of **\$10 per candidate** will be assessed to the Assembly for each candidate registered after the deadline.

### **Payments**

All checks made payable to **MASTER OF THE DISTRICT** need to be mailed with completed **Form 4** and **registration form** to the Registrar no later than **May 24, 2024** or presented at the time of Registration.

### **For Priests:**

- If attending a Banquet after having been exemplified in to the Fourth Degree, there is no charge.
- If attending a Banquet as a member of the hosting Assembly/Council, there is no charge. Hosting Assembly picks up the tab.
- If attending a Banquet but is not a member of the Knights of Columbus but is a priest in residence at the hosting Assembly/Council, there is no charge. Hosting Assembly picks up the tab.
- If attending a Banquet and is a member of a non-hosting Assembly/Council the Hosting Assembly may charge the visiting priests non-hosting Assembly/Council for the cost of the banquet.
- If attending a Banquet and is NOT a member of the Knights of Columbus and is NOT in residence at the hosting Assembly/Council the Hosting Assembly may charge the visiting priests home Assembly/Council for the cost of the banquet.

- ❖ Faithful Navigators (or their designee) MUST pre-register all Candidates and send in payment, making note of any special needs required. Please make a separate check for each candidate being registered.
- ❖ Upon the completion of the Exemplification, members of the Assemblies who have had Candidates exemplified need to pick up from the Registrar the Assembly and Financial Secretary copies of the completed Form 4s for their new Sir Knights.
- ❖ **A Program Book will be provided in the Fourth Degree Section of the Colorado State Council Website under Documents and Forms after the Exemplification.**

Fraternally,

**Dave Davis**

Dave Davis, District Master  
Colorado District  
John H Reddin Province

**Joe Kallina**

Joe Kallina, Faithful Navigator  
Assembly 2813  
Littleton, CO 80128

**Attachments:**      • Registration Forms

**Registrar Information:**

**Registrar CO KofC 4th Degree  
Ray Meadows  
6630 Buffalo Dr.  
Colorado Springs, CO 80918**

**Use this email for communicating with the Registrar: [DM.Registrar.CO.KofC.4th@gmail.com](mailto:DM.Registrar.CO.KofC.4th@gmail.com)**



John H Reddin Province  
Colorado District Assembly

**LIVE Registration Form**

Assembly Number and Name: \_\_\_\_\_

Assembly Contact: (name, address, phone number) \_\_\_\_\_

Any Special Needs: \_\_\_\_\_

Initiation fee: \$70.00 per candidate (including deacons), covers cost of baldric, lapel pin and banquet ticket for candidate. \$50.00 per candidate, if attending virtually, covers cost of baldric and lapel pin.

Cost of the banquet: \$30.00 for each guest aged 12 and older. Children aged 5 to 11 - \$15.00. Children under 5 are free. **Banquet fee for Guests is non-refundable after the deadline date.**

Please use one line per person attending 4<sup>th</sup> Degree. **Submit each candidate's COMPLETED Form 4 with all pages attached when registering.**

**Form 4 must be filled out with the following information: candidate's membership number, signatures of the candidate and proposer, certification by Financial Secretary of candidate's council and signatures from Faithful Navigator and Faithful Comptroller.**

Please ensure a member of the candidate's Assembly meets with the Registrar to pick up the Assembly and Financial Secretary copies of the new candidate's Form 4 after the Exemplification.

Candidate Name (Print clearly, please!)	Membership #	Adult Guests	Children 5 to 11	Under 5	Ladies Program
Guest Name (Print clearly, please!)		Adult Guests	Children	Under 5	Ladies Program

Total Candidates \_\_\_\_\_ X \$ 70.00 = \$ \_\_\_\_\_

Total Banquet Adult Guests \_\_\_\_\_ X \$ 30.00 = \$ \_\_\_\_\_

Total Children 5 to 11 Attending \_\_\_\_\_ X \$ 15.00 = \$ \_\_\_\_\_

**Total Amount Enclosed** = \$ \_\_\_\_\_



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**VIRTUAL Registration Form**

Assembly Number and Name: \_\_\_\_\_

Assembly Contact: (name, address, phone number) \_\_\_\_\_

Location Attending: \_\_\_\_\_

**Remote location candidates must be checked in by 1:15 pm and seated, ready for antechamber instruction by 2:00 pm.**

\$50.00 per candidate, if attending virtually, covers cost of baldric and lapel pin.

Please use one line per person attending 4<sup>th</sup> Degree.

**Submit each candidate's COMPLETED Form 4 with all pages attached when registering.**

**Form 4 must be filled out with the following information: candidate's membership number, signatures of the candidate and proposer, certification by Financial Secretary of candidate's council and signatures from Faithful Navigator and Faithful Comptroller.**

Assembly and Financial Secretary copies of the Form 4 will be sent to the candidates Assembly after the Exemplification.

Candidate Name (Print clearly, please!)	Membership #

Total Virtual Candidates \_\_\_\_\_ X \$ 50.00 = \$ \_\_\_\_\_

**Total Amount Enclosed** \$ \_\_\_\_\_

Mail all registration forms, completed Form 4 applications, and checks payable to "MASTER OF THE DISTRICT" to the Registrar by **May 24, 2024**.

Or email scanned copies of this form, all Form 4s and checks to the Registrar by **May 31, 2024**. However, the originals of these previously emailed forms and checks MUST be received at the registration desk before candidates can be checked in.

**Registrar Information:**

**Registrar CO KofC 4th Degree  
Ray Meadows  
6630 Buffalo Dr.  
Colorado Springs, CO 80918**

**Use this email for communicating with the Registrar: [DM.Registrar.CO.KofC.4th@gmail.com](mailto:DM.Registrar.CO.KofC.4th@gmail.com)**